

BORROWING & RETURNING

Borrowing

Status	Volume	Period
Faculty members / students	5 books	2 weeks
Visitors	3 books	2 weeks



- ① Put your library card facing the Bar Code Scanner.
- ② Put a book one by one in the Book Scanner.
- ③ Push the "DONE" button.
- ④ Don't forget to take your library card and receipt.

* If you can't borrow some books on the machine, please come to the service counter.

Returning

Please return your books to the service counter.

When the library is closed, put them into the Book Post in front of the entrance.

You can return books borrowed from Josanjima.

If you keep books beyond the due date, your borrowing privileges will be suspended for up to 30 days.

RESERVATION / BOOK-ORDERING

We will inform you that we are ready to lend the books you reserved by phone or e-mail.

We can back order the books for you from the Main Library (Josanjima Campus).

How to reserve ①

Fill out the paper at the service counter.

How to reserve ②

Fill out the form on "my library" on the web-site of the library.

LIBRARY QUICK GUIDE

Library Open Hours

Monday-Friday: 8:30~21:00 (8:30~17:00 during vacations)

Saturday: 10:00~17:00

Sunday/
National Holidays: 10:00~17:00 (Closed during vacations)

Closed

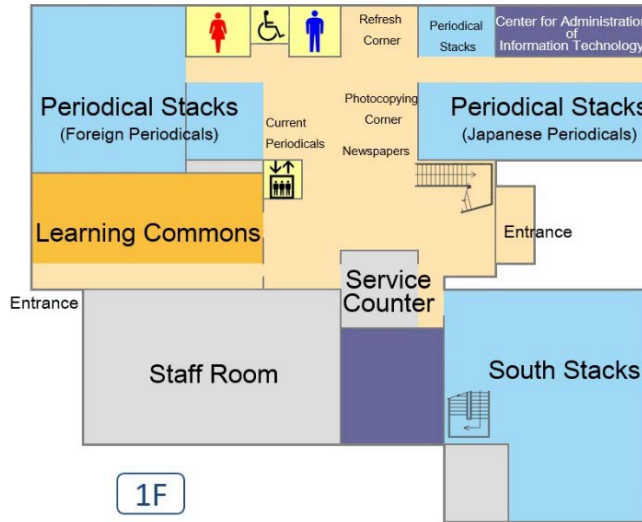
National Holidays during University Vacations

May 3rd-5th

The Bon Holidays

New Year's Vacation (12/28~1/4)

In the morning of the days for organizing books.
(The 2nd Friday morning except in Apr., Sept, Jan., Feb.)



1F

☉ Conversation

☉ Drink
(You can eat only in refresh space.)

Tokushima University Life Sciences Library

〒770-8508 Tokushima-shi kuramoto-cho 3-18-15

TEL: 088-633-9643 FAX: 088-633-7412

E-mail: tsgakujtsuk@tokushima-u.ac.jp

ENTRY

Touch your library card to the panel of the gate.

If you don't have your library card, let library staff know about it.



How to make a library card

* If you have a Student Card or a Faculty Member Card, you can use it as a Library Card.

* If you don't have a Library Card, please fill out a registration form at the service counter.

Registration Form

PHOTOCOPY

- * 10 yen/sheet
- * Only black and white copy
- * Photocopies respecting the Japanese copyright law are allowed.
- * You can only copy papers saved as PDF.



GROUP STUDY ROOM & MEETING ROOM

【Only for Tokushima University members】

Only Tokushima University students and faculty members can use.

Limit 3 hours per day per 1 group.

Before and after you use the room, please come to the service counter.



You can reserve a room by personal computer on the 1st floor.

Using the Library After Hours

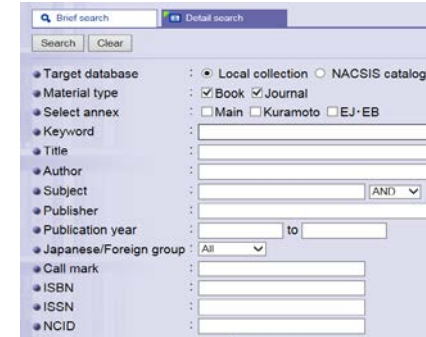
【 Only for Tokushima University Kuramoto Campus members 】

Only Tokushima University Kuramoto Campus students and faculty members can use. You need to register the card at the service counter before use. Details are available at the service desk.

OPAC

Users can search the catalog on the website and can locate materials in the Library.

Search for titles on the website. Make note of the call number. Find the book on the shelf. All books are arranged by call number.



COMPUTERS / Wi-Fi

There are 40 personal computers in the library.

- 1F Learning Commons: 15
- 2F Multimedia PC Room: 22
- Group Study Room: 3



You need an account issued from the University Information Center.

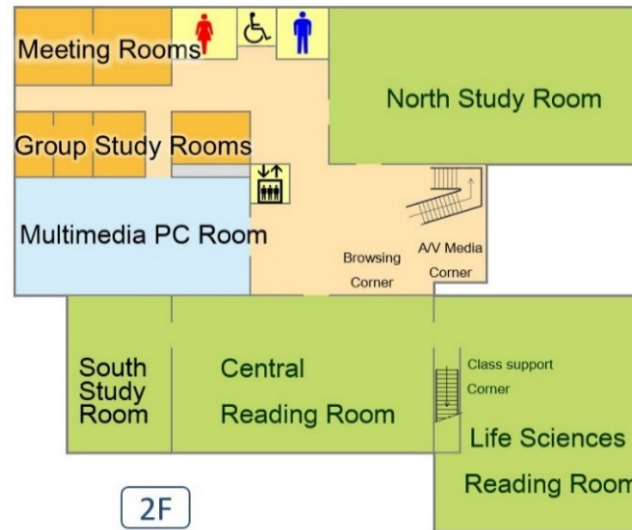
Faculty members: cYYYYYYY
Students: cZZYXXZZY (Student ID no.)

Wi-Fi

You can use your Information Center's Wi-Fi account most areas in the library.

Visitors

Each time you use a computer, please come to the service counter. You can use a computer on the 1st floor for 2 hours.



2F

- × Conversation
- ◎ Drink (Only bottle with a cap)
- × Eat

Online Journals & Databases

Only on campus of Tokushima University, you can use Online Journals. (ex. Elsevier, Springer, ACS) and Databases. (ex. Scopus, SciFinder, PubMed)

